



LIBRERIA



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April 4, 2016

Dear Baldwin Parents:

We welcome you to the 2016-2017 academic school year. In order to provide the best service to you, we have designed a service plan with different sales alternatives, in order to meet your needs. Below are the different service plans that we have provided for you:

- **School Pre-sale**
- **Internet Sales**
- **Sales at the Book Store**
- **Sales through Fax or Email**

Pre-Sale

The Elementary School Pre-sale will be held on April 26 and 27 from 8:00 – 11:45 and from 1:00 – 4:00 at the school grounds. Parents can place their orders with a 30% deposit of the total sale. Payments can be made with Cash, Check, AMEX, ATH, Visa or Master Card. Parents can also order used books in excellent condition, depending on their availability. (Parents, who wish to sell their used books from the previous year, can do so at the book store. A store credit will be given which can be used to purchase books of the current year.) A 5% discount will be applied to those parents who place their orders on or before **May 30**. There will be two options on how you can collect your orders:

1. Pick-up at Book Store
2. Delivery to the home or work (\$10.00 fee)

Internet Sales

Internet sales through our website www.librerialunapr.com, is designed for a quick and easy order process. Orders must be paid in full and parents have the option of collecting the books at the store or have them delivered to their home for a \$10.00 fee.

Sales at the Book Store

Parents can go directly to the book store to purchase their books. Store hours are from Monday through Saturday, 8:00 – 6:00 p.m. As in the pre-sale, every parent who places an order on or before May 30 will receive a 5% discount to their order. A 30% deposit will be required to place an order.

Sales through Fax or e-mail

Orders can be placed by fax at (787-782-7368) or email librerialuna@hotmail.com. We will respond to your request as soon as possible.

We hope that our service plans will meet your needs.

Cordially,

Edwin Lopez Luna
Proprietor